

University Board

Fri 25 November 2022, 09:30 - 12:30

Boardroom, P514, Poole House, Talbot Campus



Agenda

09:30 - 09:30
0 min

1.

Welcome, Apologies and Declarations of Interests (Chair)

Members are invited to raise any new declarations of interest or existing declarations relevant to any of the agenda items below.

09:30 - 09:30
0 min

2.

Minutes of Previous Meeting (Chair)

2.1.

Minutes of the University Board Meeting, 30 September 2022

To approve

 2.1 University Board Minutes 30 Sept 22.pdf (9 pages)

2.2.

Matters Arising and Actions Register

To note

 2.2 Board Actions Register 2022-23.pdf (1 pages)

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3.

Context Setting and Update Reports

3.1.

Vice-Chancellor's Update Report (VC)

To note


 3.1 VC's Board update November 22.pdf (5 pages)

3.2.

Students' Union at Bournemouth University, President's Report (SUBU President)

To note

 3.2 SUBU President's Report BU Board cover sheet 08.07.2022.pdf (1 pages)

 3.2a SUBU President's Report BU Board Nov 2022.pdf (4 pages)

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4.

Chair's Items

4.1. Board and Committee Appointments (Chair)

To approve

 4.1 Board and Committee Appointments.pdf (4 pages)

4.2. Chair's Action, Written Resolutions, Contracts and Use of the University Seal (Chair)


To note

 4.2 Chairs action, Written Resolutions, Contracts signed and the Seal.pdf (2 pages)

4.3. University Board Code of Conduct (Clerk to the Board)

To approve

 4.3 Board Member Code of Conduct Coverpaper.pdf (3 pages)

 4.3a Code of Conduct - Board post ARG comments.pdf (9 pages)

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5. Strategic Matters

5.1. Key Performance Indicators (VC)

To consider and note.

 5.1 2022-11 Board Report FINAL.pdf (11 pages)

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6. Financial Matters

6.1. Final Annual Reports of the External and Internal Auditors (FD)

6.1.1. External Audit Report as presented to FRC and ARG on 4 November 2022 (FD)

To note

 6.1.1 BU - Audit Completion Report 2022.pdf (51 pages)

6.1.2. External Audit Update Report and Updated Letter of Representation - added on Tuesday 22nd November (FD)

To approve

 6.1.2 External Audit Cover Sheet 22 Nov 2022.pdf (2 pages)

 6.1.2a External Audit Addendum to Completion Report post ARG Meeting.pdf (8 pages)

6.1.3. Internal Audit Annual Report (FD)

To note

 6.1.3 2021_22_Bournemouth University_FINAL_Internal audit Annual Report.pdf (25 pages)

6.2.

Financial Statements - Regulatory Compliance Report (FD)

To consider the assurance provided

- 📄 6.2 Financial Statements Regulatory Compliance Report 2022.pdf (3 pages)
- 📄 6.2a Appendix OfS Accounts Direction References - Final.pdf (6 pages)

6.3.

Annual Report of the Audit, Risk & Governance Committee (Chair of ARG)

To note

- 📄 6.3 ARG Annual Report 2021-22 Cover sheet.pdf (3 pages)
- 📄 6.3a ARG Annual Report 2021-22 Draft v3 for the Board.pdf (8 pages)

6.4.

Financial Statements 2021/22 (FD)

To approve

- 📄 6.4 Draft BU Financial Statements Cover Sheet vFinal.pdf (6 pages)
- 📄 6.4a Financial Statements - Bournemouth University Final - Tracked Changes.pdf (59 pages)
- 📄 6.4b BUCB Ltd - Draft Stats.pdf (14 pages)
- 📄 6.4c BU Innovations Ltd - Draft Stats.pdf (12 pages)
- 📄 6.4d BU Foundation - Draft Stats.pdf (9 pages)

6.5.

Office for Students Annual Financial Return financial forecasts and commentary (FD)

To approve

- 📄 6.5 Board Paper cover sheet Annual Financial Return 2022 Final.pdf (3 pages)
- 📄 6.5a AFR Financial Return 2022.pdf (55 pages)
- 📄 6.5b Supporting AFR Commentary.pdf (11 pages)

6.6.

Extension to the term of the RCF (FD)

To approve

- 📄 6.6 Board Paper Extension to Term of Barclays Revolving Credit Facility 16 Nov 2022(862909.1).pdf (3 pages)
- 📄 6.6a Appendix 1 - Barclays Extension Letter(862890.1).pdf (2 pages)

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7.

Academic and Student Wellbeing Matters

7.1.

Annual Report on Quality and Standards (DVC)

To consider the assurance provided

- 📄 7.1 2021-22 Quality and Standards Report (combined) Boardv2f.pdf (38 pages)

7.2.

Degree Outcomes Statement (DVC)

To approve

- 📄 7.2 Board Degree Outcomes Statement Oct 22 CLEANfv1.pdf (16 pages)

7.3.

Annual Report on Partnerships (DVC)

To note


 7.3 Annual Partnerships Report 2022.pdf (4 pages)

7.4.


Annual Report on Student Services and Student Welfare and Wellbeing (COO/Director of Student Services)

To consider the assurance provided

 7.4 Annual Report on Student Services Student Welfare and Wellbeing 2021-22 - Board version.pdf (15 pages)

 7.4a Annual Report - 2021-22 (2).pdf (10 pages)

 7.4b Sexual Misconduct Action plan (2).pdf (2 pages)

 7.4c Student Services Annual Stats 2021-22.pdf (20 pages)

7.5.

Academic Governance: Independent Review of Senate Report (VC)

To consider the assurance provided.

 7.5 Senate governance review cover paper. ARG.Final.pdf (3 pages)

 7.5a BU Executive Summary Governance Report FINAL(1).pdf (2 pages)

 7.5b BU Summary of GP and Recommendations FINAL(1).pdf (2 pages)

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Policy and Governance Matters

8.1.

Remuneration Committee's Annual Report (Chair of Remcom)

To approve

 8.1 Remuneration Committee Draft Annual report coversheet.pdf (2 pages)

 8.1a Remuneration Committee Annual Report 2022 DRAFT COO approved.pdf (8 pages)

8.2.

Compliance with ongoing conditions of registration with OfS (DVC)

To approve

 8.2 OfSConditions of Registration.Nov22.FINAL.Board.pdf (6 pages)

 8.2a Appendix1 Table 1 - OFS conditions Oct 22.FINAL.Board.pdf (19 pages)

8.3.

Anti-bribery Policy & Procedures (COO)

To approve

 8.3 Anti-Bribery Policy and Procedures Cover paper November 2022.pdf (3 pages)


 8.3a Anti-Bribery Policy and Procedures November 2022.pdf (16 pages)

8.4.

Code of Practice on Freedom of Speech (COO)

To approve

 8.4 CoPFoS Report 2021-2.pdf (3 pages)

 8.4a CoPFoS 2022.23.pdf (10 pages)

8.5.

Modern Slavery Statement (COO)

To approve

- 📄 8.5 Modern Slavery Coverpaper 2022.pdf (3 pages)
- 📄 8.5a DRAFT Modern Slavery Statement 2022 - TRACKED.pdf (3 pages)

8.6.

Annual PREVENT Report to OfS (COO)

To approve

- 📄 8.6 Board Prevent Report 2021-2 - Board Version.pdf (4 pages)
- 📄 8.6a Prevent Policy 22-23.pdf (7 pages)
- 📄 8.6b ADR Accountability declaration.pdf (1 pages)
- 📄 8.6c ADR 2022-23.pdf (2 pages)

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9.

Estates and IT Matters

9.1.

Business Case: Strategic Web Delivery project: Replacing, maintaining and optimising the BU website (COO)

To approve

- 📄 9.1 Strategic Web Delivery Business Case November 2022 Board.pdf (16 pages)
- 📄 9.1a Costing Strategic web delivery.pdf (3 pages)

9.2.

Business Case: Final Decarbonisation Bid (COO)

To approve

- 📄 9.2 Business Case to Accept PSDS Grant Offer 14.11.22.pdf (6 pages)
- 📄 9.2a Appx - PSDS Decarbonisation Project Indicative Cash Flow.pdf (1 pages)

9.3.

Business Case: Waste Disposal Contract (COO)

To approve

- 📄 9.3a Business Case - Waste Management 2022-2029.pdf (7 pages)
- 📄 9.3b Appendix A Waste business case monthly cashflow.pdf (6 pages)

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10.

Committee Reports

10.1.

Finance & Resources Committee (21 October and 4 November 2022) (Chair of FRC)

To note

- 📄 10.1a DRAFT Minutes_Finance & Resources Committee_221021.pdf (8 pages)
- 📄 10.1bDRAFT FRC Minutes 4 November 2022 UNCONFIRMED.pdf (4 pages)

10.2.

Audit, Risk & Governance Committee (7 October and 4 November 2022) (Chair of ARG)

To note

- 📄 10.2a ARG Minutes 7 October 2022 v1 Redacted for Executive.pdf (7 pages)
- 📄 10.2a ARG Minutes 7 October 2022 v1 Unredacted.pdf (7 pages)
- 📄 10.2b DRAFT ARG Minutes 4 November 2022 v3 UNREDACTED.pdf (8 pages)
- 📄 10.2b DRAFT ARG Minutes 4 November 2022 v3 Redacted for Executive.pdf (8 pages)

10.2.1.

Risk Register (DVC)

To note

- 📄 10.2.1 2022-11 ARG Risk Register FINAL.pdf (19 pages)

10.3.

RemCom Terms of Reference and Operating Framework (Chair of Remcom)

To approve

- 📄 10.3 RemCom ToRs and Operating Framework.pdf (2 pages)
- 📄 10.3a RemCom Terms of Reference Approved November 2021.pdf (2 pages)
- 📄 10.3b RemCom Operating Framework with track changes.pdf (4 pages)

10.4.

Nominations Committee (7th July 2022 and 26 September 2022) (Chair)

To note

- 📄 10.4.0a NomCom minutes 7 July 2022.pdf (3 pages)
- 📄 10.4.0b Minutes of Extraordinary Nominations Committee 26 Sept 2022 Unconfirmed.pdf (2 pages)

10.4.1.

Nominations Committee Terms of Reference (Chair)

To approve

- 📄 10.4.1a NomCom Terms of Reference.pdf (2 pages)
- 📄 10.4.1b NomCom Terms of Reference approved by Board November 2021.pdf (3 pages)

10.5.

Honorary Awards Committee: Process and documents for the 2023 call for nominations (Chair)

To approve

- 📄 10.5 Board Report on Honorary Awards Process and Documents 2023.pdf (3 pages)

10.6.

Student Experience, Quality & Standards Committee, 26th September 2022 (Chair)

To note

- 📄 10.6 SQS 26 September 2022 Minutes.pdf (3 pages)

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11.

Any Other Business

11.1.

Date of Next Meeting:

Friday, 10th February 2023, 9.30am to 12.30pm

